

Seminary Ridge Owners Association

Request for Addition or External Change to Property

The Covenants & Restrictions were originally filed among the Land Records of Baltimore County on every lot in Seminary Ridge by the developer, James Keelty & Co., Inc. As a result, any addition or exterior change to any property must be approved by the Covenants Committee *prior* to commencement. Property owners must submit requests in writing to: *Chair, Covenants Committee, Seminary Ridge Owners Association*. Thorough completion of this form, with attachments as necessary, will in most cases suffice as a written application.

Date: _____

Name(s) of Property Owner: _____

Address of Property Owner: _____

Telephone(s)/E-mail(s): _____

Expected Start/Finish Date: _____

Description of Addition or Change, including, but not limited to, dimensions, colors, materials (use separate sheet if necessary):

Location on Property (include distance from house and relevant property lines). A diagram or photo may help the Committee better assess your plan. Please provide one if available, on a separate sheet.

Does this requested alteration involve improvements outside the Baltimore County setback lines for the property? If so, please address the reasons for any necessary waiver from the county's property setback requirements.

If a building permit is necessary, please so indicate and attach a copy, or send when available.

Please submit completed form with all necessary details, including drawings and photos, to covenants@seminary-ridge.org. If unable to submit via email, you must provide **seven copies** of the request form & documentation to the Covenants Committee, and keep a copy for your records. Please allow 15 business days for a response.

Thank you for your cooperation.